



## School Leadership Team

Meeting Minutes  
December 14, 2020

- I. Welcome and approval of [November 9](#) minutes including items in Safety and Title IV log - 7:30-7:40p
  - A. Discuss highlighted items and any other necessary changes
  - B. Vote on approval
  - C. Reminder: Next meeting - January 11 @ 7:30-8:30p (2nd Monday of the month)
  - D. Team building activity: What are some things from this COVID time that you hope stay the same when we are back to “normal”

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| <p><b>Attendees:</b></p> <p>Brandi Marks, Parent<br/>         Brooklyn Hough, Principal<br/>         CeCe Muhizi, Parent<br/>         Courtney Hubbard, Principal Fellow<br/>         Cristy Travaglino, Parent, Chair<br/>         Cynthia Karim, Parent<br/>         Laura Bernstein, Parent, Recorder<br/>         Rebecca Grgurina, Asst Principal<br/>         Yahaira Jackson, Parent, Timekeeper</p> | <p><b>Attendees cont.:</b></p> <p>Amber Heine (guest)<br/>         Courtney Riley, Teacher (Art)<br/>         Emily Bullard, Teacher (Kindergarten)<br/>         Kelly Taylor, Talent Development<br/>         Lisa Vaughan, Parent<br/>         Michele Baxley, Teacher (6th grade)<br/>         Sarah Jane, Teacher’s Assistant<br/>         Tammy Pope, Counselor (guest)<br/>         Gigi Dharmalingam, Parent</p> <p><u>Not Present</u><br/>         Maniya Arrington, PTA President<br/>         Megan Last, Teacher (3rd grade)</p> |
| <p>November 9,, 2020 Minutes Approved</p>   |   |

- II. Key takeaways from Family and Community Engagement Team Town Hall (Cynthia, Maniya & Yahaira) - 7:40-7:45p

Cynthia and Yahaira updated SLT on general framework and discussion which consisted mostly of how to assemble a SLT team.

- III. School Improvement Plan Update - 7:45-8:10p (Amber Heine and Tammy Pope)
  - A. Topic for this meeting: Teachers are attentive to students' emotional states, guide students in managing their emotions, and arrange for supports and interventions when necessary (A4.06)
    - 1. Review metrics
    - 2. Share Panorama screener data
    - 3. Consider if want to add to goals to support students' mental health
      - a) Virtual assemblies
      - b) Friend groups
      - c) Other ideas

Discussion about the importance of attending to our students' emotional needs and ways to continue to support our students' mental health. Discussion included comments about emotional regulation, self-efficacy, apathy, and general concerns of how the health pandemic and related school response is impacting our students. Issues related to 3rd - 6th graders' school experience were emphasized.

Reviewed goals and noted updates on the School Improvement Plan.

- IV. Return to remote plan - 8:10-8:25p
  - A. Update
  - B. Thoughts on parent refresher for supporting remote learning
  - C. Thoughts on giving parents opportunity to share remote learning concerns with SLT

There was general agreement that the partnership between parents, teachers and administrators is especially important this school year. SLT is supportive of engagements/activities that will assist parents.

- V. Closed session - 8:25-8:30p
  - A. Safety and/or Title IV issues (if any)

Meeting adjourned 8:45 pm